

NKBA | KBIS

Feb. 27 – Feb. 29

LAS VEGAS 2024

EXHIBITOR BULLETIN

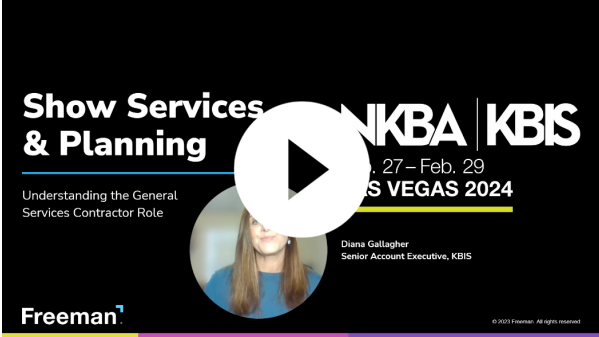
News, updates, and deadlines

IMPORTANT DATES & DEADLINES???

EARLY OCTOBER	Best of KBIS Applications Open
OCTOBER	DesignBites Applications Open
DECEMBER 19	Discount Ordering Deadline: Lead Retrieval

UNDERSTANDING THE GSC ROLE

As part of our Exhibitor Onboarding Program, Diana Gallagher, Senior Account Executive, is sharing the role of a General Service Contractor and how they help facilitate a smooth experience for our exhibitors at KBIS.



Check It Out

REVIEW YOUR EXHIBITOR SERVICE KIT

This is your #1 resource for planning a successful exhibiting experience

The Exhibition Service Kit includes:

- Critical dates and deadlines
- Booth furnishings
- Shipping information
- Labor and storage information
- Lead retrieval
- Rules and guidelines



Access Here

ATTN: EXHIBITOR APPOINTED CONTRACTORS (EAC)???

As an exhibitor, you are responsible for providing the EAC with any necessary information pertaining to the exhibit hall (i.e., utilities, order forms, dates, hours, shipping information, show rules and regulations, etc.). Please review the [EAC Process](#) online and complete the first component if you will be hiring an EAC.



Review Here

MAKE SURE YOU HAVE INSURANCE

All exhibitors must, at their own expense, secure and maintain through the term of the booth space rental contract, including move-in and move-out days, the insurance detailed in the Exhibitor Insurance Submission form and submit prior to the start of exhibitor move-in.

The Certificate of Insurance can only be accepted by uploading it using the Exhibitor Insurance Submission form. Certificates of Insurance cannot be accepted via e-mail, mail, fax, or any other delivery method.

Exhibitor Insurance Submission

KBB: CALL FOR PRODUCTS

Are you showcasing a new product at KBIS 2024? Submit your product to be included in an upcoming KBB print issue or on [kbbonline.com](#).

Coverage is not guaranteed and is on a first-come, first-served basis.



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Submit Your Products Now

VISIT THE EXHIBITOR RESOURCE CENTER

Everything we share in these emails will also be available on [kbis.com](#) in the Exhibitor Resource Center.

Access Now

Questions? Contact us!

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