



### In the event of 2021 KBIS Cancellation – Exhibit Space Payment Refund Policy:

1. In the event of cancellation of the 2021 Kitchen & Bath Industry Show (KBIS), exhibitors still signed on to exhibit at KBIS 2021 will be able to select from one of the following three options\* relative to any 2021 KBIS exhibit space payments they have already remitted to KBIS:
  - a. **Rollover the entire amount** they have paid KBIS for their 2021 KBIS exhibit space and apply it towards the cost of their 2022 KBIS exhibit space,
  - b. **Or, rollover only the required 25% deposit** amount they have paid KBIS for their 2021 KBIS exhibit space, apply it towards the cost of their 2022 KBIS exhibit space and receive a refund of any amount paid for 2021 KBIS exhibit space in excess of the required deposit,
  - c. **Or, receive a full refund** of all amounts they have paid KBIS for their 2021 KBIS exhibit space.

\* Requests must be submitted in writing to KBIS indicating the preferred option within 30 days of the formal announcement of the cancellation of the 2021 KBIS. Failure to do so will result in the automatic rollover of all payments remitted by the exhibitor for 2021 KBIS exhibit space to apply towards the cost of the exhibitor's 2022 KBIS exhibit space.

2. In the event of a rollover of funds:
  - a. KBIS will communicate with exhibitors that have chosen a rollover option providing a booth booking appointment for KBIS 2022. Exhibitors will be required to apply the rollover 25% deposit at the time of KBIS 2022 space selection. In the event KBIS 2021 is canceled booking for KBIS 2022 will be completed shortly thereafter. After contracting for KBIS 2022 the 2022 KBIS cancellation refund policies will apply.
3. The following benefits will only accrue to exhibitors that choose to rollover monies towards the cost of their 2022 KBIS exhibit space and contract for KBIS 2022 at the time of space selection.
  - a. They will automatically receive all priority points that they would have earned from their participation as an exhibitor at the 2021 KBIS.
4. KBIS 2022 Booking Appointments
  - a. In the event KBIS 2021 is canceled, KBIS will begin 2022 space selection will take place shortly thereafter. KBIS 2022 space selection will be based on KBIS 2021 priority point order for all exhibitors that have rollover funds from KBIS 2021 and that booked onsite for KBIS 2021 at the KBIS 2020 event.

- b. Exhibitors will need to utilize rollover funds during their onsite booking appointment for 2022. An invoice for any balance due will be issued when the exhibitor's 2022 KBIS exhibit space is confirmed. Payment terms for KBIS 2022 will be as follows:
1. 25% due at time of booking
  2. 50% due February 12, 2021
  3. Final Payment due June 15, 2021
  4. After completion of booking booth for KBIS 2022 the 2022 KBIS cancellation refund policies will apply.